

Peach City Academy



Parent/Student Handbook

2025-2026

Home of the Knights
Coram Deo

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Welcome

Mission Statement

Peach City Academy's mission is developing students academically, spiritually, physically, and morally to use their gifts and talents to glorify God and achieve His greater purpose for their lives.

History of Peach City Academy

Founded in 2025, Peach City Academy (PCA) is operated as a ministry of Peach City Fellowship. PCA exists to provide a well-rounded academic, spiritual, athletic, and fine arts educational experience with the purpose of sending out equipped graduates into the world. We offer a high-quality education in Chilton County, Alabama and its surrounding areas, focusing on a powerful curriculum, qualified faculty, and experienced support staff.

About the Church

[Peach City Fellowship](#)

About the School

[Peach City Academy](#)

A Message from the Academy Director

Education takes an entire ecosystem working together to produce the desired results. Educating young minds is absolutely a team sport! Parents, students, teachers, support staff, coaches, tutors, siblings, and friends all influence a person's development. At Peach City Academy, we are focused on meeting kids where they are and growing them into healthy, productive young adults. This means focusing on all parts of the child's development—rigorous academics, spiritual discipleship, artistic endeavors, and physical activity. Stretching the mind 'muscles' in new and different ways encourages growth.

Effective education does not come from merely memorizing or listening to lectures. Active participation in the learning process entails analyzing, discussing, and collaborating to comprehend and retain information. Our coursework is designed to encourage deep critical thinking and student engagement. We need to know not only what happened, but why it happened. This is the core of a comprehensive critical-thinking education. Education should be equal parts knowledge and application.

Mere knowledge cannot be the only focus of a well-rounded student. We must also be exposed to music and art, engage in sports and challenging situations, learn to have healthy debate and discussion, and prepare for future good works the Lord has planned for us.

It is my most fervent desire that the students who graduate from Peach City Academy are fully-prepared to face the world as confident, well-adjusted young adults who have a solid foundation and Biblical worldview. Nothing great was ever achieved without dedicated, purposeful application. Mediocre shouldn't be an acceptable standard for Christians. Let's be about the business of being excellent!

Coram Deo,

Charlotte Johnson

Founding Academy Director

Foundations

Philosophy of Education

Christian education should be rooted in biblical principles, aiming to develop students into God-honoring individuals who serve others and impact the world with their faith and talents.

Biblical Foundation:

Christian education is built upon the belief that God's Word is the ultimate source of truth and that all knowledge should be viewed through a biblical lens.

Character Development:

A key goal is to help students develop strong moral character, rooted in Biblical principles, and to learn to live a life that reflects their faith.

Spiritual Growth:

Christian education seeks to foster a personal relationship with Jesus Christ and to help students grow in their understanding and application of their faith.

Service and Impact:

Students are encouraged to use their talents and gifts to serve others and to make a positive impact in their communities and the world, reflecting their Christian values.

Academic Excellence:

While emphasizing spiritual and character development, Christian education also values academic excellence, aiming to equip students with the knowledge and skills they need to succeed in their chosen fields.

Parental Involvement:

Peach City Academy emphasizes the role of parents in their children's education and spiritual development, recognizing that parents are the primary role models and educators.

Teacher's Role:

Peach City Academy's teachers are seen as role models and mentors, who are committed to both academic excellence and the spiritual growth of their students.

STATEMENT OF FAITH

Church Covenant and Core Beliefs

Covenant

School Board

The School Board of Peach City Academy will consist of seven-to-eleven members consisting of no less than five elders. Members rotate on and off the board in three-year terms. Board will have a president, vice president, and secretary. The School Board will make policy that governs the daily operation of the school and make final decisions of concern regarding parents and school in disputes. The Peach City Academy Policy manual will be reviewed and updated by the academy director and the board each year. The School Board of Peach City Academy will meet at a minimum once each quarter to review the finances and discuss any areas of decision making. The board will help design a School Improvement Plan to help guide in working towards continual improvement. Minutes of the meeting will be recorded and kept by the Secretary of the Board. The academy director and senior pastor of Peach City Fellowship are non-voting members of the board.

PCA GENERAL OPERATION POLICIES

Admissions

Parents must go through an interview process. Students must go through an interview and/or testing process in order to gain admission. To be admitted and to continue to attend Peach City Academy, every student, unless otherwise noted, must have on file:

- Copy of State Certified Birth Certificate or Decree of Adoption
- Copy of Guardianship Papers (if student is adopted)
- State of Alabama Blue Card of Immunization
- Copy of Report Card from previous schools (for students entering first grade and above)
- Complete School Records from previous school attended
- Signed Statement of Agreement (for students entering seventh grade and above)
- Students are required to be enrolled by their legal name (the name on their birth certificates). If his/her name has been legally changed, proof of that change must be provided. Any parent who has sole custody of their child must provide a copy of the court order, which will remain in the student's file. This is for the parent and child's protection. Confirmation of acceptance or denial will be sent by email.

Legal Additions

- Any child who is diagnosed with any communicable disease such as, but not limited to, gonorrhea, syphilis, and AIDS shall be ineligible to begin or continue at the Academy. Children enrolled or seeking enrollment at PCA who are diagnosed to be carrying any communicable or potentially lethal disease shall be directed to the nearest home school program. This policy is to apply to diseases such as, but not limited to, gonorrhea, syphilis and Acquired ImmunoDeficiency Syndrome commonly referred to as AIDS. Current medical information published by the U.S. Center for Disease Control indicates

that the Y-lymphotropic virus Type III/lymphadenopathy associated virus (HTLV-III/LAV) is believed to be the agent causing the Acquired Immuno-Deficiency Syndrome (AIDS) in humans. The policies presented herein also apply to students known to be infected with HTLV-II/LAV or testing positive for presence of antibodies of the AIDS virus. Any student testing positive will not be permitted to enroll in regular PCA classes until they have been medically diagnosed as no longer carrying the administration of PCA communicable disease. No information will be released publicly without the consent of the administration of PCA

- Peach City Academy admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate based on race, color, national or ethnic origin in administration of its education policies, admission policies, and other school administered programs.
- Peach City Academy reserves the right to refuse admission to those whose beliefs or practices are against our statement of faith or standards of conduct.

Nondiscriminatory Policy

Peach City Academy admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national or ethnic origin in the administration of its education policies, admission policies and other school administered programs.

School Day Requirement

Peach City Academy will develop its school yearly calendar of school days considering the attendance standards of the Chilton County Board of Education. Peach City Academy will use the instructional-hour model for meeting state attendance requirements. Instructional hours of 1080 hrs. will be used to meet or exceed these standards. Once the yearly calendar is set, it will be distributed to the parents of the school via the school's website and on the FACTS system.

Grievance Procedure

We realize that there will be occasional misunderstandings as a result of normal daily activities. We desire your patience, prayers, and understanding as we labor together to train the children spiritually and academically. Please keep in mind that all grievances must be presented to the person who is the target of the grievance.

The process of handling concerns should be exercised in a biblical manner such that there is no gossip, backbiting, slander and include the following sequence of events:

- The parent(s) must contact the teacher and seek to settle the issue.
- If the issue is not settled, the parent should speak to the academy director. The academy director will call a meeting of all parties concerned and seek to settle the situation.
- If the issue is still not resolved, the parent(s) may formally present their grievance in writing to the School Board.

- The School Board will review the grievance at the next regularly scheduled board meeting and make a determination. The decision of the School Board is final and binding upon both the school and the parent.

Financial Policy

The parent or guardian of enrolled students is responsible for the financial obligation of the student. This includes, but is not limited to, tuition, student comprehensive fee, registration fee, re-enrollment fee, lost or damaged book fee, sports and uniform fees, extended care fees, testing fees and miscellaneous fees as required. Fees paid are non-refundable. See the "Financial Information Sheet" for a schedule of fees due and policies that apply. PCA must maintain a sound financial position and will adhere to policies to ensure that goal.

We use FACTS to manage all payments, tuition, fees, etc. Parents can check all information via this system.

We are aware that problems arise. We are willing to work with each situation. Please contact the financial secretary or academy director to make special arrangements. All tuition is due by the first of the month and late by the fifth of the month. Once a child is enrolled and admissions fees are paid in full, the financial obligations extend for the entire semester of enrollment. Student records will not be released until all debts are paid in full.

General Information

Faculty and Staff

The faculty and staff of Peach City Academy are carefully selected based on education, experience, ability, and integrity. Each member of the staff is a dedicated Christian with the students' interests at heart. All full-time teachers assigned to teach Elementary, Jr. High or High School will have the proper training and/or degree for the area in which they teach. Each faculty and staff member must adhere to our Statement of Faith and Christian Code of Conduct. All faculty and staff have undergone a criminal background check and accreditation standards.

Facilities

Peach City Academy is located at 204 Friendship Road, Clanton, Alabama 35045.

Phone number:

Fax number:

School Hours

Regular classes are held Tuesday-to-Friday. Monday is reserved for teacher in-service when necessary, parent/teacher conference days, sports practices, field trips, special events, etc.

- 7:15 AM–Doors open for drop off in fellowship hall under awning
- 7:45 AM–Students are Released to Classrooms
- 8:00 AM–All Classes Begin
- 3:00 PM–Dismissal all grades

School Office

The school office is open Tuesday-Friday between the hours of 8:00 AM until 3:00 PM when school is in session. Summer hours will be published online.

Visitors/Parents Visiting On Campus

PCA staff is committed to keeping a safe environment. Any person who enters the building during the school day must do so at the Main Office Entrance and check in at the office to sign in and obtain a visitor pass. No person is permitted to wander through the hallways or visit a classroom during school operating hours without obtaining permission from the office.

Graduates of PCA are welcome on campus provided they enter and receive approval from the main office.

Parent - Teacher Conferences

Schoolwide Parent-Teacher Conferences are scheduled with the teacher after the first quarter for those students who are not working to their potential, are in jeopardy of failing or have issues of discipline. Occasionally, a teacher or the administrator may feel the need to have a conference with a student/parents. Parents may also feel the need to have a conference. These must be scheduled in advance. Parents may not visit a teacher to discuss a problem during teaching hours.

Personal Property

Please label all items brought to school with your child's name. Do not allow your child to bring toys or other personal items to school unless the child's teacher gives approval.

Driving Privileges

Students must drive courteously on our property in addition to following the guidelines:

1. File a copy of vehicle registration and proof of insurance with the school office.
2. File a copy of the student's driver license with the office.
3. Parking is available in designated areas only.

Lunch Program

We plan to have a fully functioning lunchroom system for the 2025-2026 school year. We have a commercial grade warmer for hot lunches, microwaves, and a cooler to store cold lunch items. We will provide a cantina-style snack and lunch system. Money can be deposited on the FACTS system and purchases will be made using the debit system. Example items provided: fruit, water, soft drinks, Gatorade, breakfast snacks, chips, etc.

Inclement Weather**Cancellation of School Due to Weather**

Peach City Academy follows the Chilton County School Closings Announcements regarding all day closings due to weather. Our school will notify each family using the phone alert system. If an early dismissal is necessary, we ask that you pick up your child at the announced closing

time. (Please Note: No student will be released under a "Tornado Watch" or "Tornado Warning" unless the parent is present for pickup or gives verbal permission for release of their child to the custody of an approved individual. This in line with CCBOE Policy)

Fire/Tornado and Lock-Down Safety

Staff, faculty, and students follow a prescribed set of procedures in case of fire, tornado, or lock downs. Procedures are posted in each classroom and drills are scheduled several times throughout the school year. We have all outside doors locked from 8:00 AM to 3:30 PM for the safety of everyone. Cameras are installed throughout the building inside and outside to monitor activity.

Tornado Watch

In the event there is a tornado watch issued we will plan on dismissing as usual or dismissing early if called for by the county as conditions deem necessary. We will monitor reports closely to see if the watch turns into a warning.

Tornado Warning

In the event there is a tornado warning issued we will take immediate action and gather all students to the lower office hallway area in the building. It will be up to the parent to decide whether to come and get their child early or wait until the warning expires as deemed by the weather service. This is also the county policy.

Medical/Emergency Policies

Illness

Students who become ill during the school day will be sent to the office. If the student needs to be released early, the office personnel will call for the parent to pick-up their child. The parent will decide whether their child will remain at school or be picked up. Exceptions to this would be if the child exhibits fever, vomiting, and/or diarrhea at which time the child must be picked up. Parents must pick up their child within an hour. The school cannot accommodate any ill children for an extended period of time. Please note: School personnel who assist in removing splinters, loose teeth or any such other procedures will call the parent before doing so.

The school is not permitted to admit a child to class who has symptoms of illness specified below unless written documentation or verbal consent from a licensed physician states the child has been diagnosed and poses no serious health risk to themselves or to other children.

The symptoms of illness for possible exclusion shall include but not be limited to any of the following:

- Severe pain or discomfort particularly in joints, abdomen, ears;
- Diarrhea, characterized as two (2) times the child's usual frequency of bowel movements with a loose consistency within a period of twenty-four hours;
- Two or more episodes of vomiting within a period of twenty-four hours;
- Severe coughing or sore throat;

- Temperature of 100.5 degrees F or above accompanied by behavior changes and/or other symptoms;
- Yellow (jaundiced) skin or yellow eyes; Red eyes with discharge;
- Infected, untreated skin patches or lesions; Difficult or rapid breathing;
- Severe itching of body or scalp; Skin rash lasting more than one day;
- Swollen joints; Visibly enlarged lymph nodes; Stiff neck; Blood or pus from ear, skin, urine, stool; Unusual behavior for the child characterized by no playing, confusion, persistent, inconsolable crying;

Symptoms which indicate any of the following diseases:

- Chicken Pox
- Impetigo
- Lice
- Scabies
- Strep Throat

Medication

All prescribed or non-prescription medications need to be supplied by the parent.

- The office is equipped with a minor first-aid kit, bandages, antibiotic ointment, and a thermometer.
- Students are not allowed to carry prescription and/or non-prescription drugs on their person while attending school. Medicines should be kept in the school office. The only exception to this would be asthma inhalers.
- These medications will be stored in a secure place.
- Students who need to take medication during school hours must complete a "School Medical Prescriber/Parent Authorization Form" before any medication can be administered at school. Any special instructions should be included on this form.
- All prescribed medications must be in a pharmacy labeled container. The label must include the student's name, prescriber's name, name of medication, strength, amount of dosage, time interval for each dosage and expiration of refill. The instructions on the container must match those on the authorization form.
- All non-prescribed, over the counter medication must be in the original packaging. A detailed list of instructions regarding specific conditions upon which this medication must be administered should be included. A "School Medical Prescriber/Parent Authorization Form" should be completed. Parents must sign in the bottom section of this form.
- Medication will not be accepted in any other container except for the original packaging.
- Parents are responsible to pick up any remaining or expired medications before the end of the school year. School officials will dispose of any remaining medications at the end of the school year.
- Students are never to share non-prescription or prescription medicine with any student.

Emergency Care/Accidents

The teacher, teacher assistant, or office should take care of minor injuries. An Accident Report Form needs to be completed so that we have a record of the incident. Parents are to sign the

report stating that they have been made aware of the accident. The top copy should be given to the parent and returned with their signature. The bottom copy should be given immediately to the office. Injuries involving the head, continual pain, and the presence of blood will necessitate the calling of the child's parents. A log will also be kept of any administered medication that has been approved.

Student Accident Insurance

Peach City Academy carries all necessary insurance to protect our property, staff, and students.

For accidents, the following procedures will be in effect:

- Parents are to be notified immediately.
- An ambulance will be called using 911 for serious situations.
- Circumstances surrounding the accident should be documented on an Accident Report Form.
- Reference the Child's Emergency Form located in their permanent file for any unusual medical conditions.
- Administer proper first aid which may include use of AED or CPR Procedures if warranted.
- An Accident Report Form should be completed giving all pertinent information regarding the nature of the accident which would include but not limited to time, location, circumstances, individuals involved, equipment used, etc.

Rules and Regulations

Attendance

It is important that all students be regular in attendance. Absence from school without reason other than sickness or emergencies will jeopardize promotion to the next grade. The following is the school policy for students in grades kindergarten through twelfth regarding absences or instances of tardiness:

Absences

- Please call the office if your student is absent.
- Student will need to bring in a written parental excuse for any absence upon return.
- Student must bring in a physician's excuse of absence if the student misses three days in a row or more (without prior permission).
- Students in grades seventh through twelfth will be counted absent for those classes they fail to attend if they need to leave early during the school day.
- Academy director will make contact with parents after ten absences.
- All students who miss more than 25 days of school will be in jeopardy of failing for the year. Academy director and board will conduct an attendance review.

Tardiness

- Any student who arrives at school after 8:00 AM is considered tardy.

- Students must report to the school office if they arrive after 8:00 AM.
- Three tardies will equal one absence.

Dress Code

We are in a work environment and want to put our best foot forward in the classroom, so let's dress like it. Please be clean, tidy, groomed, and ready for a day of applying yourself to the task of learning. Being slovenly and unkempt is disrespectful to your own person and to everyone around you.

Bottoms: Jeans, shorts, slacks, skirts, dresses must be free of holes, tears, writing and should be long enough to land just above the knee. Leggings are not pants. If in doubt, just don't.

Tops: No cleavage, nothing backless, no tank tops (as a stand-alone top), inappropriate writing or slogans or characters, on any items of clothing. If it's questionable, just don't.

Hats: Boys will not wear hats inside of the building unless it's for a spirit day or special occasion. Just don't.

Avoid: Pajama pants, sweat pants, leggings as pants, slippers, slides, flip flops, and anything that is too casual for a working environment. If you're worried about it, just don't.

Fine Arts Formal: Everyone at PCA will participate in fine arts in some form or fashion including academic testing, performance art, competitions, etc. We would like students to purchase a standard "Fine Arts Formal" outfit. This will be used multiple times per year including class and awards days and special chapels.

Boys: Grey dress slacks, black blazer, white buttoned down shirt, bow tie or traditional tie in peach or purple (any shade is fine), black belt, black dress shoes or dress sneakers.

Girls: Black dress to the knee, to the mid calf, or to the floor. Black, grey, or purple cardigan. Dress shoes of any style are acceptable.

Athletics and Fine Arts may have additional dress code requirements such as rules about tattoos, facial hair, and piercing set by the association. We will abide by all of these rules and conditions.

Christian Code of Conduct

The students of Peach City Academy are required to adhere to conduct that is in line with the teachings of Scripture.

Classroom Discipline

Students who have minor disciplinary infractions will receive a hand-written form explaining the incident. They will be flagged in the FACTS system under the discipline category. Upon accumulating three infractions, the student will be assigned detention to be served the first

Tuesday following the third offense. A detention form will be sent home to alert parents, and a notation will be made in FACTS.

Detention will be served and supervised by staff in the high school classrooms from 7:15-7:55. There will be an assignment given in that time period. Failure to show without making prior arrangements will result in an automatic suspension. After nine minor offenses and serving two detentions, the student will be assessed an at-home suspension day. Students will start fresh each quarter.

Each discipline infraction also might include conduct points taken off in the class where the incident occurred.

Minor infractions include, but are not limited to: class disruptions, repeatedly ignoring directions, being unprepared, talking back, talking out of turn or blurting, inappropriate joking or comments, cheating, phone usage without permission, dress code violations, disobedience, being out of the lunchroom during snack or lunch without approval or for special circumstances, going into classrooms before the 7:45 start of class, etc.

Large infractions will be sent to the office for out-of-school suspension including, but not limited to: bullying, lying, fighting, cursing, using racial slurs, etc.

Parents will receive written and electronic notice on the FACTS system of any infractions and detentions.

Bullying

John 15:12 "This is my commandment, that ye love one another, as I have loved you." In an effort to instill Biblical values and create a more loving environment, the school has adopted the following policy that will govern how students and parents will interact with one another and the staff of PCA.

Bullying by definition is:

- Physical aggression that includes hitting, punching, or kicking.
- Verbal abuse that includes insults, name calling, humiliation or racial slurs. Intentional exclusion from class activities.
- Damaging or taking of personal property without permission.
- Threatening actions, words or electronic communications.

Although bullying may occur, it is not acceptable, and PCA asks that the following steps be taken:

- The student should ask the offender to stop.
- The student should report the offense to their teacher and to their parents. The student should be willing to resolve the situation by accepting an apology from the offender and in turn being willing to forgive.
- The parent of the offended student should discuss the offense with their child's teacher and no other teachers or parents who are not directly involved.

- The parent should be willing to hear the whole story that led to the offending situation.
- The parent should go to the academy director if they feel the need to do so.
- The school will give out punishment that is appropriate to the offense.
- The school will monitor the students involved to ensure that repeated incidents are avoided.

Social Media

Online postings, communications, or social networking of pictures and texting on Facebook, X, and other social media that is deemed contrary to the Peach City Academy code of conduct will result in disciplinary action that could lead to expulsion. Peach City Academy has safety filtering in place for provided internet access. Many social media sites will be blocked within our internet system. Material that affects the educational process or well-being of Peach City Academy in the community at large will not be tolerated. Parents will be responsible for the content of their child's electronic device.

Electronic Devices (CHECK NEW LAW—we will follow state requirements)

All PCA students will not be permitted to use electronic devices/cell phones during the school day unless given specific permission by an adult/teacher. Students must keep such devices silenced or off and either in their backpack or locker or designated place in the classroom. Cell phones may be used during snack, lunch, and in the waiting area before and after school hours. Parents who provide their child with an electronic device/cell phone are responsible for what content is posted. Failure to abide by this policy will subject your child to the following procedures:

- First Offense - Electronic Device/Cell Phone will be taken to the office. It may be picked up at the end of day.
- Second Offense - Electronic Device/Cell Phone will be taken to office. Parents only must pick up at the end of day.
- Third Offense - Electronic Device/Cell Phone will be taken to office. Parents only must pick up at the end of day. Electronic Device/Cell Phone will not be permitted to be used at snack or lunch designated times for the remainder of semester.

Expulsion and Readmittance

Any student who is expelled from the school will not be permitted to seek re-admission until the following school year. The Peach City Academy School Board will entertain requests and make the final decision regarding any re-admittance.

ACADEMIC STANDARDS AND PROCEDURES

General Information

All grades are available on the FACTS system. Please review this regularly. All school calendars, contacts, teachers, homework assignments, payments will be handled through FACTS.

Spring Achievement Testing

Each spring students in all grades 5-12 will take the IOWA Assessment Achievement Test. Dates will be on the school calendar and updated with times on FACTS.

Semester Grading and Exams

You will receive a class syllabus from your student's teachers.

Homework

Homework is a hotly-debated topic in education. At PCA, we believe that some practice of core concepts outside of classroom time can strengthen the student's understanding of information. However, being in school seven hours a day is quite enough. Well-rounded people need family, social, sports, church, and quiet time to be healthy. It is our goal that the only assignments not completed in class time are study time for tests, large projects that require quiet and focus, paper writing, pre-reading for discussions in class, and unfinished assignments from classwork. If your child is spending large amounts of time on work not completed in class, please schedule a meeting so we can see where the time management issue stems from and rectify it.

Make-up Work

All make-up work and tests are due in every subject the next calendar week from the absence. If your child is out week one for any reason, the make-up work for that day must be completed and turned into the appropriate teacher by no later than the Wednesday in the next calendar week.

Extra Credit

This is up to the discretion of the teachers, and can only be offered once ALL make up work is completed and turned in.

Posting of Grades

Teachers have lives outside of the school and sometimes don't have enough hours in the day to complete all tasks while also teaching and managing a classroom. With this in mind, we encourage the teaching staff to have work graded in a timely manner and posted in FACTS within roughly a week of the assignment due date. If you are having a regular issue, please contact the teacher directly and ask questions.

Report Cards

Report cards are issued on a schedule published in FACTS and on the school calendar.

Final Exam Exemption

Each teacher will keep a record of class attendance for each semester. Their attendance record will be the final authority in determining eligibility for class credit along with determining which students will be exempt from taking final exams. A student will be exempt according to the following:

- A student must have no more than 8 absences and a grade of "A"
- A student must have no more than 6 absences and a grade of "B"

Honor Roll

Students in grades fifth through twelfth will be recognized for academic achievement for each quarter and the year at scheduled Class Day Chapel days.

HIGH SCHOOL ACADEMIC STANDARDS

Ninth through Twelfth Grading Scale

100 to 98 A+	4.33	97 to 94 A	4.00	93 to 90 A-	3.66
89 to 88 B+	3.33	87 to 84 B	3.33	83 to 80 B-	2.66
78 to 79 C+	2.33	77 to 74 C	2.00	73 to 70 C-	1.66
68 to 69 D+	1/33	67 to 66 D	1.00	65 D-	0.66
64 or < F	0.00				

Promotion to Next Grade

- Attendance rules in all grades apply.
- Elementary Students must pass Math and English to be promoted to the next grade.
- Middle School Students (7-8) must pass Math and English to be promoted to the next grade. Student cannot fail in more than two subjects to be promoted.
- High School Students (9-12) must pass a full year in electives; core classes must be passed each semester (Math, Science, History, English).
- Replacement coursework must be completed online in the summer at the parent's expense to make up failing semester work.

Graduation Requirements

Credits toward a High School Diploma are earned beginning with the Ninth Grade. The following courses must be taken and passed for a diploma to be granted:

4 Credits	English
4 Credits	History (World, US I and II, Economics ½ semester, Government ½ semester)
4 Credits	Mathematics* (Algebra I, Geometry, Algebra II, One other approved math)
2 Credits	Science (Biology, One physical science: Physics, Chemistry, Physical Science)
2 Credits	Any other science or science-credit eligible course work
4 Credits	Bible (elective)
2 Credits	Foreign Language* Or Equivalent
1 Credit	Physical Education
1 Credit	Drama/Fine Arts

½ Credit	Health
½ Credit	Elective
1 Credit	Career Preparedness

Total of 24 credits for Standard Diploma

Total of 26 credits for Advanced College Preparatory Diploma *(Two Years of Same Foreign Language/One Year of Advanced Math beyond Algebra II)

Course Descriptions

Bible—4 credits for graduation

English—4 credits for graduation

- Grammar and Composition
- Literature
- Themes in Literature
- World Literature
- American Literature
- English Literature

Mathematics—4 credits for graduation

- Algebra I
- Algebra II
- Geometry
- Advanced Math or Applied Math online options

Social Studies—4 credits for graduation

- World History and Geography
- U.S. I - up to 1877
- U.S. II - 1877 to present
- Government/Economics

Science—4 credits for graduation

- Biology
- Physical Science
- Physics or Anatomy
- One elective science equivalent including but not limited Chemistry

Foreign Language or Approved Alternative—2 credits for graduation

- Spanish I—Conversational Spanish
- Spanish II—taken after approval. (If not approved then assigned to Speech or Music Appreciation) *Not needed for Standard Diploma
- Arts Education Coursework must be pre-approved

Physical Education—1 credit for graduation**Elective—1 credit for graduation**

Fine Arts—1 credit for graduation

Health—½ credit for graduation

Career Preparedness—1 credit for graduation**Final Exam Exemption**

Each teacher will keep a record of class attendance for each semester. Their attendance record will be the final authority in determining eligibility for class credit along with determining which students will be exempt from taking final exams. A student will be exempt according to the following:

- A student must have no more than 8 absences and a grade of "A"
- A student must have no more than 6 absences and a grade of "B"

Peach City Academy Local Chapter of the National Sr. BETA Club

Students in grades ninth through twelfth may become a member of the PCA Local Chapter of the National BETA Club. The following eligibility guidelines will be followed for membership:

- Student must maintain a minimum average of 80% on all course work.
- Student must be enrolled in PCA for at least one semester before becoming eligible.
- Student must not have any suspensions that involve issues of conduct.
- Students in the PCA Local Chapter will be required to complete fifteen hours of community service during the school year. Five hours will be completed through various planned activities through the school. The other ten hours will be completed by doing such things as teaching Sunday school, helping at Vacation Bible School or helping some approved organization in the community. Students will be required to get pre-approval before getting any credit towards the required ten hours of community service plus written documentation of service performed.

Peach City Academy Student Council

To qualify for the council, a student must have an overall "B" average on all schoolwork, be at least a high school freshman and not have any behavior issues. Students will be asked to share their vision of leadership with the student body. Officers will be President, Vice-President, Secretary, Publicist and Treasurer. In addition, there will be student representatives chosen for each grade fifth through twelfth. Bylaws governing this association will be available on the school's website.

Peach City Academy National Honor Society

Students in tenth grade and above may become a member of the National Honor Society. Qualifications can be found on the NHS website. An induction ceremony will take place sometime during the first quarter of the school year.

Valedictorian and Salutatorian Distinction

The Valedictorian and Salutatorian of the graduating class will come only from those students who are taking the Advanced College Preparatory Program. The student with the highest overall numeric average and above 3.5 GPA or higher will be chosen as Valedictorian and the runner-up will be the Salutatorian. A tie will occur among these distinctions if students are within three tenths difference in their overall numeric average.

Graduation Distinction

GPA Distinction and Honors Cords::

GPA 3.33 - 3.49: Single Purple Cord

GPA 3.5 -3.79: Double Cords - Black/Silver Braided Cord and White Cord

GPA 3.8 and above: Triple Cords - Black/Silver/Purple Braided Cord

Student Leadership Council Distinction: Single Braided Black and Gold Cord

Student Leadership Council Officer: Single Gold Cord

Student Leadership Council Class Representative: Pink Cord

Beta Club Distinction: Gold Stole with Beta Insignia

National Honor Society Distinction: Light Blue-Collar Stole

Blood Donor Distinction: Single Red Cord

Valedictorian and Salutatorian Distinction: Gold Medal/Silver Medal

State of Alabama High School Diploma Requirements

The State of Alabama requires graduating seniors to complete a minimum of 24 credits for graduation. PCA meets the minimum requirements set forth by the State of Alabama. PCA provides for an Advanced College Preparatory Diploma (26 credits) and a Standard Diploma (24 credits). Please Note: Students who transfer to PCA from another high school program must earn a minimum of two Bible credits to graduate and receive a diploma.

College Planning Timeline

Freshman Year

Attend local college fairs
Begin gathering information about colleges of interest
Take on-line career assessment evaluations

Sophomore Year

- Take the Pre-ACT
- Take ACT Prep Content either on-line or through study manuals
- Attend local college fairs
- Become familiar with the ACT and SAT College Entrance Tests
- Continue gathering information about colleges of interest
- Take on-line career assessment evaluations
- Take either the ACT or SAT in the spring

Junior Year

- Take ACT Prep Content either on-line or through study manuals
- Take the ACT in late fall or early spring
- Attend local college fairs
- Plan visits to colleges of interest
- Gather information about financial aid, grants, and scholarships
- Consider taking the UA Early College courses

Senior Year

- Take the ACT in early fall
- Attend college fairs
- Plan visits to colleges of interest
- Apply for qualifying grants and scholarships
- Submit application to college of interest
- Submit FAFSA Form after January 1"

College Information

Liberty University	Lynchburg, VA	liberty.edu	1-434-582-2000
Bob Jones University	Greenville, SC	www.bju.edu	1-800-252-6363
University of Mobile	Mobile, AL	www.umobile.edu	800.WIN.RAMs
Mississippi College	Clinton, MS	mc.edu	1-601-925 -3000
Pensacola Christian	Pensacola, FL	pcci.edu	1-850-478-8496

Montevallo University	Montevallo, AL	dev.montevallo.edu	1-205-665-6000
University of Alabama	Tuscaloosa, AL	ua.edu	1-205-348-6010
Auburn University	Auburn, AL	auburn.edu	1-334-844-4000
UAB	Birmingham, AL	uab.edu	1-205-934-4011
Jeff State Community College	Clanton, AL	jeffstateonline.com	1-205-280-8200

College Testing

Colleges either accept the ACT, SAT or both. You must check with the college you are applying to for verification.

School Code: NEED A CODE FOR THIS

SAT Handout: Getting Ready for the SAT collegeboard.org

ACT Handout: Preparing for the ACT actstudent.org

College Testing Resources

This site links you to colleges and universities, makes available test tutoring, provides practice tests for the ACT or SAT and offers prep courses for taking the ACT or SAT.
princetonreview.com

CLEP Program

Students may choose to take tests covering intro-level college course material in 34 different subjects. Taking the CLEP Exam means that the student will not have to take the course at college provided they receive a passing score. Students can access course knowledge, skills and topics at the College Board CLEP website, <https://clep.collegeboard.org/> There are no set testing dates. There is a list of testing centers where students can take the test. Students should also make sure that the college or university will accept the CLEP for a particular subject. College credit will be awarded based upon a passing score. The exam fee is \$89.

Alabama Colleges and Universities Information

This site connects parents with information about state institutions of higher learning.
al.gov (click on residents and go to universities and colleges)

College Grants, Loans and Scholarship Information

There are basically 3 ways to fund college: grants which do not need to be paid back, loans which are to be paid back after graduation and scholarships which are in essence discounts awarded by the college.

Free Application for Student Financial Aid

fasfa.gov

1-800-433-3243

This is where you must submit information that will be used to begin applying for financial aid, grants and scholarships. The earliest you may submit this form is January 1" of your senior year. You must submit parental tax information as requested

Fastweb College Scholarship Search

fastweb.com

Peterson's College Quest

petersons.com

Scholarship Resource Network

srnexpress.com

The Smart Guide to Financial Aid

finaid.org

Potential Magazine

potentialmagazine.com

Jeff State Dual Enrollment

- Earn high school and college credit at the SAME TIME
- Save money because Jefferson State's tuition is less expensive than most universities
- Complete college courses that transfer to a four-year institution
- Have an early start on earning an two-year Associate or four-year Baccalaureate degree
- Access to the libraries, labs and all other educational support services provided by Jefferson State
- Increase course opportunities and academic rigor for high school students
- Avoid unnecessary duplication of course work or subject matter at your high school and college
- Increase flexibility when scheduling courses at a four-year institution

Liberty University Dual Enrollment

Troy University Dual Enrollment

Athletic Program Policies

PCA Sports Guidelines and Eligibility

PCA offers the following sports to students in sixth through twelfth grade:

- Girls' Volleyball
- Boys and Girls Basketball
- Cheerleading
- One-Day Events:
- Track and Field
- Golf
- Fishing
- Archery

Please keep in mind that these sports are contingent upon having enough players to properly field a team. The decision to offer a sport will be made prior to the season by the athletic director after consultation with the administration.

Behavior

Students are to be well mannered and exhibit self control. Students are to show respect to their teammates, coaches, and officials. At no time is a student to use questionable language or exhibit inappropriate behavior. Any violation of these will result in probation, suspension, or expulsion from the team. All team members must travel with the team to all games to participate. If there is a discipline problem or inappropriate behavior that occurs during travel, the team member will not be able to travel with the team to the next away game. If there is a second occurrence, the player may be dismissed from the team. Team players must be wearing their designated travel uniform for all away games.

*Please Note: Team members must be picked up within 15 minutes of arriving back at school. Parents will receive a phone call on the way back to school giving a time of arrival.

Practices

Students are expected to be at all practices. Exceptions would be for illness or family emergency. If a student attends school, they should also be present at practice. If absent from school that day, they will not be able to practice. Problems with attendance will result in probation, suspension, or expulsion from the team. All players who remain on the school grounds awaiting their scheduled practice will be required to stay in a designated area. They should use this time to complete any homework assignments or study for any tests.

*Please Note: Team members must be picked up within 15 minutes of practice ending. Siblings of players who are not participating in sports should not remain on school grounds after school. Parents need to decide if this applies to their family situation. Students not participating in sports will not be supervised after school hours and will not be the responsibility of the school.

Uniforms

Uniforms will be issued by the school. Students will be responsible to keep them clean and undamaged throughout the season.

Athletic Fee and Fundraising

Parents will be charged an Athletic Fee per sport before their child can participate in our sports program. Students and parents will be encouraged to participate in some fundraising to help with the purchase of needed equipment and uniforms and/or help parents offset their athletic fees. There will be several scheduled planning meetings to coordinate the fundraisers designated for the year.

Academics

- Students who have a "D" on their Report Card in any of their classes will be placed on probation for 3 weeks.
- They will be eligible to practice and play during this probationary time. Students who have more than one "D" on their Report Card will be placed on probation for 3 weeks. They will be eligible to practice but not play.
- Students who have an "F" on their Report Card in any of their classes will not be eligible to practice or play for 3 weeks. At the end of the 3 weeks their status will be re-evaluated. All players will be continually evaluated by the Athletic Director for eligibility compliance.

*Please note: Students are responsible for completing all homework assignments. They will not be able to excuse themselves from an assignment because they were participating in a game. It will be their responsibility to get homework assignments for any classes they will miss if the team needs to leave early before the school day ends.

School Attendance

Students who are absent from school the day of a game will not be able to participate in the game. Students who arrive for classes after 11:45 AM or who check out before 10:00 am will not be able to participate in that day's scheduled game. They will be responsible for getting homework assignments for any classes they miss if they do arrive later or leave earlier.

Eligibility of Athletes

ACEA/ACAA/CFA RULES

A bona-fide student is one who is regularly enrolled, taking a minimum class load that includes the four core subjects (Mathematics, Social Studies, English, and Science) plus Bible, and is in regular attendance who meets, in addition, the requirements as set forth in other sections of this article. To represent any branch of athletics or academic activities, a student must be a bona-fide student at that school. Any student that becomes nineteen years of age on or after September 1 may participate in interscholastic activities during the school year so far as age is concerned. Any student who becomes nineteen years of age on or before August 31 shall be ineligible for further participation. For the junior high school age limit, substitute 16 for 19 years of age.

The limit of opportunity for each student shall be as follows. Students entering the ninth grade shall have eight semesters (four consecutive years) of athletic eligibility if all other requirements are met, including academic and age requirements as set forth elsewhere in this manual. Junior high students shall have three consecutive years of athletic eligibility starting in the seventh grade unless he/she played as a sixth grader, in such case he/she shall have an additional year if all other requirements are met. However, if a player is retained in the seventh or eighth grade, he/she may not play junior high as a ninth grader, but must play varsity, therefore having four consecutive years of eligibility so long as academic and age requirements are met. Sixth graders may compete as junior high students only. Under no circumstance may they compete on the varsity level for any sport.

A student must pass four full unit subjects per semester. Subjects passed must include three of the four core subjects (Mathematics, Social Studies, English, and Science). Of the four full unit subjects three must have been passed with the class on first impulse and requirements for credit in the fourth shall have been met before the opening of the current school year. A student who failed to meet the above requirement shall be ineligible for interscholastic competition for the first semester. All students participating in ACAA activities must be enrolled in a Bible course offered as a regular part of the school's curriculum. If full credit is given for Bible, then it may satisfy the unit requirement mentioned above. The requirements for the fourth full unit must be met under one of the following conditions: 1) attendance in a regularly organized summer school under the direction of or approved by the students' school; or 2) through the extension division of a university; or 3) through a program of instruction approved by the Executive Director.

Definition: A unit subject, as the term is used in eligibility requirements, consists of a subject for which a full unit's credit toward graduation is regularly given by the school for 175 days of successful work, or a half unit's credit for 88 days, whether consecutive or not, of successful school work.

Definition: The term "first impulse", as used in eligibility requirements, means completion of the work required for credit before the last day of school, without any extension of time. Exceptions to this rule are for courses like agriculture which have projects which cannot be completed until late summer. Such projects must be completed before the first day of the following school year. Other exceptions can only be approved by the Executive Director.

Definition: Students earning non-traditional credits may meet academic requirements for athletic participation if the credit earned is comparable to the Carnegie unit. Credits earned via video, satellite link, on-line or through the programs of individualized instruction must meet comparable time and content requirements. A Carnegie unit consists of 140 hours of classroom instruction. Content of the subject must be that which is ordinarily considered as sufficient to meet high school graduation requirements.

A student who was ineligible because of his previous second semester record at the beginning of the school year may not become eligible until the end of the first semester of school. His

eligibility for the first grading period of the second semester shall depend upon the student passing four full unit subjects from the first semester (Three of the subjects passed must be a part of the core-four requirement). That is, he must have earned a ½ credit in four subjects and be taking Bible to regain athletic eligibility for the second semester of the school year.

A student who was eligible at the beginning of the school year because of his second semester record shall be eligible during the first marking period except for lack of attendance, improper conduct, or other valid reasons which may cause his administrator to declare him ineligible before the end of the grading period. To be eligible during any subsequent grading period, he must have a passing grade in each of four full unit subjects (Three of the subjects must be a part of the core-four requirement) for the grading period just closed.

Ineligible Participant: A student who participates in interscholastic athletic competition after being ruled ineligible to participate shall be subject to the following penalty: 1) if he is a senior, he shall be ineligible for the remainder of the school year; 2) if he is not a senior, he shall be ineligible for the remainder of that sport's season and its corresponding season for the following school year.

Amateur Status: A student may not participate in any athletic activity of this Association unless he is an amateur. A student who has accepted remuneration, gift, or donation for participation in a sport or participates under an assumed name becomes a professional and is thereafter disqualified for further participation in any sport in high school for a period of one year. Reference to "gift or donation" is not intended to preclude the acceptance of medals, trophies, pins, or ribbons of small intrinsic value, if presented by the sponsoring organization. Sweaters or jackets may be accepted by students provided they are presented by the school which they represent. A school that has a subsequent eligibility violation within a two year period will be fined \$100 for each instance plus the sanctions above.

Willful Violations: A school that knowingly and willfully violates the eligibility provisions of these by-laws shall be subject to sanctions deemed appropriate by the ACAA Athletic Committee, not to exceed permanent loss of privileges. National Federation rules governing unsportsmanlike conduct as well as rules adopted by the ACAA are in force. ACAA requires self reporting of misconduct by coaches and players that require certain penalties.

These rules are reviewed and published annually.

Ineligible Student at Game: An ineligible student shall not be allowed on the player's bench, or on the field of play, in athletic uniform during an athletic contest.

PCA Rules

Peach City Academy shall follow the rules set forth by ACEA with the following adjustments: Every athlete is required to be in regular attendance in each classroom. Their conduct should be in good standing with their peers, teachers, and administration. Attendance, conduct, and grades will be evaluated on a 3-week basis. Athletes must maintain consistent academic

progress each nine weeks. Should any of these items not be in compliance with PCA's standards, the athlete will be on a 3-week probation period.

During such time the athlete may be disciplined by missing games and/or practices. It will be the decision of the coach, athletic director, and academy director as to the punishment to be served. If the athlete is in compliance at the end of the 3 weeks, then their probation will be lifted.

All missed assignments should be completed in a timely manner per the guidelines of the school. If a failure occurs in a semester, the student will have to make up for the failing class at their own expense. The academy director will notify the student and parents of the failure, obtain the proper forms to register for the course, and establish the deadlines for course completion. A failure in the first semester class must be completed by the end of the second semester. If a failure occurs in the second semester, the course must be completed within eight weeks after materials are in their possession. The failure will still be reported on the report card and transcript but will not be counted towards eligibility. The new course will be added to their transcript but not replace the failed class. It will be solely to show course completion to earn their $\frac{1}{2}$ credits and eligibility. At the start of the next semester the student will begin on probation but remain eligible. If assignments for course makeup are not completed on time, then the athlete will be declared ineligible for the semester.

Athletes must travel to the games in their travel uniform and with the team to participate in the game. If the athlete is disciplined on the trip because of inappropriate behavior or conduct not becoming a PCA student or not having a Christ-like attitude will result in their not being able to travel with the team the next away ballgame. The second offense may result in removal from the team.

All athletes must be picked up within practice ending and arrival at the school from away ball games. You will be notified on our way home of an estimated return time. Failure to comply with these pick-up times may result in disciplinary action by the athletic department. Second offense may result in dismissal from the team.